Appointment Policy

Thank you for choosing Dr Chiu for your periodontal care. We are committed to providing the best possible service and ensuring that each appointment runs smoothy. To help us maintain an efficient and effective scheduling process, we ask that you review the following office polices.

Office Hours and Availability:

Dr. Chiu is available in the office every Friday and the first Monday of each month, from 9:00 AM to 6:00PM.

Deposit:

A **\$1,000** deposit is required to secure the appointment, which will be applied towards the cost of treatment.

Cancelled or missed appointments:

We kindly request that you provide at least a **48-hour notice** if you need to cancel or reschedule an appointment. A **\$250 per hour** fee will be charged for any missed or cancelled appointments without proper notice.

Late Arrivals & Grace Periods

We understand that sometimes delays are unavoidable. We offer a **15-minute** grace period for late arrivals. However, if you are running late, please notify us as soon as possible so that we can adjust your appointment time and still serve you and our other patients efficiently.

<u>Please note that if you arrive after the grace period, your appointment may need to be</u> <u>reschedule and a fee may apply.</u>

Acknowledgment:

By Scheduling an appointment with Dr. Chiu, you acknowledge that you have read and agree to the policies outlined above. These policies are in place to help us serve all of our patient efficiently and to ensure that everyone receives the best possible care.

Thank you for your cooperation. We look forward to continuing to provide you with excellent periodontal care!